

3) For **Commission Pay**: Any base pay amount \$ _____ per _____
 Average Commissions per month \$ _____
 Will this amount change in the next 12 months? Yes _____ No _____
 If yes, new amount _____ Effective Date _____

4) **Other** Pay Set-up: Including tips, bonuses, or any form of compensation. Describe and list amounts and pay period.

Type of Pay	Amount	Monthly _____	Yearly _____	average (check one)
_____	\$ _____	\$ _____	_____	_____
_____	\$ _____	\$ _____	_____	_____
_____	\$ _____	\$ _____	_____	_____

Do you anticipate a change in pay in the next 12 months? Cost of living adjustments, automatic pay raise, etc.
 Yes _____ No _____ if yes, new pay rate _____ Effective Date _____

5) Please estimate the annual amounts the employee earned during the last 12 months from the following sources:

Wages or Salary: \$ _____ Commission: \$ _____ Overtime: \$ _____ Tips: \$ _____
 Bonus \$ _____ other \$ _____

(Additional remarks:

 _____))

Employer Verification:

 Print Name & Title of person supplying this information Signature & Date

 Name of Firm/Organization Telephone #

You do not have to sign this form if either the requesting organization or the organization supplying the information is left blank

I hereby authorize the release of the above information relative to my earnings and employment to the Holyoke Housing Authority.

 Signature of Applicant/Resident Date

Penalties for Misusing this Consent: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government, HUD, the PHA and any owner (or employees of HUD, the PHA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purpose cited above. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure or information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the PHA or the owner responsible for the unauthorized